



## NORFOLK INTERNATIONAL AIRPORT

### Conference Center

Norfolk International Airport offers fully-equipped private meeting rooms for hourly or daily rental.

Business services include:

- Direct telephone lines
- Audiovisual equipment
- Press lights
- Photocopying
- Flipcharts/Easels
- WiFi Access

Room sizes range from 100 square feet to 2,000 square feet and can accommodate from 6 to 75 people banquet style and up to 300 people for a stand-up reception. The Center is ideally suited for business meetings, seminars, receptions, banquets and meal functions. Note: Receptions and parties for personal events are not permitted.

Hourly Rates			Meeting Room Capacity					
Room	8:30AM to 4:30PM Monday-Friday	Evenings/ Weekends	Board Room	Class Room	Theatre	Banquet	Stand-Up Reception	Square Footage
A	\$35	\$50	40	60	100	80	150	1,648
B	\$20	Closed	14	--	--	14	--	368
C	\$15	Closed	6	--	--	--	--	178
D	\$20	Closed	10	--	--	04	--	210

The Conference Center is located in the main lobby of the Departures Terminal. Validated Free parking in long term lots and garages is provided.

For more information, detailed floor plans, catering and pricing contact us at:

Airport Conference Center  
(757) 857-3405

HMSHost Catering  
(757) 858-9601