

INVITATION FOR PROPOSALS

Project: ORF ERRC (Emergency Responder Radio Communication System)

Invitation Date: Monday, April 8, 2024

IFB #: 2024-04-08

Issuing Agency: Norfolk Airport Authority®
2200 Norview Avenue
Norfolk, Virginia 23518

Pre-Proposal Meeting Date Monday, April 15, 2024
2:00 pm eastern

Location Norfolk International Airport
HR Offices Board Room
& Microsoft Teams

Deadline for Questions Requests Monday, April 29, 2024
2:00 pm eastern

Sealed Proposals & Bids Due: Thursday, May 9, 2024
2:00 pm eastern

Opening Location: Norfolk International Airport
HR Offices Board Room

All Inquiries Should be Directed To: Matt Amos, AIA
E-mail: matt.amos@greshamsmith.com

To request to observe and investigate the site and work areas contact: Jeff Bass
Director of Facilities
jbass@norfolkairport.com

INVITATION FOR BIDS

PROJECTS: ORF ERRC (Emergency Responder Radio Communication System)

LOCATION: Norfolk International Airport

INVITATION DATE: Monday, April 8, 2024

The Norfolk Airport Authority will receive sealed Proposals and Bids for the above titled Project at the **Administration Office front desk, located at Norfolk International Airport, until 2:00 pm local time Thursday, May 9, 2024**, at which time the Bids will be publicly opened and read aloud in the **Board Room located with the Airport HR office suite**. Any Bids received after the specified time and date will not be considered.

The scope of this project includes the full design, procurement and installation of a fully operational Emergency Responder Radio Communication System ERRCS on the Norfolk International Airport Campus.

Ancillary work includes but is not limited to the following:

- Removal of the existing ERRCS system
- Replacement, procurement and installation of portable radio mobile units.

Pre-Proposal Meeting Information & Access:

A pre-proposal meeting and site tour is scheduled for the time, date and location noted on this invitation. The Design Team will provide a presentation to go over project scope, and the Owner will be on hand to discuss logistics and requirements related to executing the project at the airport. In person attendance is highly encouraged. If Bidders are unable to attend in person, the meeting will be simultaneously broadcast via Microsoft Teams.

Bidders who wish to attend the pre-proposal meeting via Teams shall contact Matt Amos, via email no later than 24 hours prior to the event in order to be added to the invite list. Contact Mr. Amos with any technical difficulties or if you do not receive an invite shortly after request: 804.344.2426.

Site tours will be provided on the day of the pre-proposal conference if requested. Additionally, site tours may be requested after the pre-proposal conference by contacting Jeff Bass: jbass@norfolkairport.com. All site tours must be completed prior to the deadline for submission of questions.

Bid Document Availability:

- Bid Documents will be available on the online electronic procurement system **eVA**: <https://eva.virginia.gov/>
- Bid Documents will be available through Builders and Contractor's Exchange:

www.bceva.com
1118 Azalea Garden Road
Norfolk, Va 23502

Bid Security in the amount of **five** percent (5%) of the Bid shall be submitted with each Bid.

Contractor registration in accordance with Title 2.2 Chapter 43, Code of Virginia is required. The Bidder shall include in its Bid the following notation: "Licensed Virginia Contractor No. _____."

Withdrawal of Bids due to error shall be subject to and in accordance with Section 2.2-4330 of the Code of Virginia and the Contract Documents.

The Owner reserves the right to waive minor non-substantive informalities in the Bid, to reject any/or all Bids, to award any Bid in whole or in part and award the Bid considered to be in the best interest of the Owner. The Owner also reserves the right to negotiate with the lowest responsive, responsible Bidder should Bid exceed available funds.

The Norfolk Airport Authority does not discriminate in the solicitation or awarding of contracts on the basis of race, religion, faith-based organizations, color, national origin, age, disability or any other basis prohibited by state or federal law.

NOTICE – Bidders shall comply with the following Federal Provisions.

- 1) General Civil Rights Provisions
- 2) Federal Fair Labor Standards Act (Federal Minimum Wage)
- 3) Occupational Safety and Health Act of 1970

By: Jeff Bass
Director of Facilities
Norfolk Airport Authority®